

Sacred Heart Catholic School Goomalling



Parent Information Booklet 2023



FROM THE PRINCIPAL

On behalf of the staff at Sacred Heart Catholic School Goomalling, I am pleased to share with you our school's Parent Information Booklet for 2023.

This handbook has been prepared to inform parents and carers of our school based procedures and practices, which will make partnership between home and school easier.

Additions and amendments may occur during the year, and we will endeavour to keep parents informed of these changes as they occur.

I hope the handbook will be useful and informative for you and your children whilst attending school at Sacred Heart. For further information, please visit our school website at www.shcsgoom.wa.edu.au

*Chris Burns
Principal*

STAFF LIST 2023

Principal	Mr Chris Burns
Little Possums (3YO/4YO Kindy & PP)	Mrs Nicole Bailey
YR 1/2	Ms Claire Newman & Mrs Nicola Burns
YR 3/4	Ms Lucy Inman
Senior Class	Ms Emma Mercuri
Art	Ms Meagan Howe
Science & Aspire Extension	Mrs Jaimee Robert
Music	Mrs Cherie Broadhurst
Physical Education	Mr Chris Burns
Auslan	Mrs Anne King
MiniLit Support	Mrs Tanya Forward & Mrs Cherie Broadhurst
Education Assistants	Mrs Tanya Forward Mrs Leanne Taylor Mrs Vic Cooke Mrs Cherie Broadhurst Mrs Jade Dempster
Finance Officer	Mrs Lesley West
Admin Officer	Mrs Deanne Even
Groundsperson	Mr Richard Domingo
Cleaner:	Mrs Ardina Van De Ven

Term Dates

Term 1 - Wednesday 1 February to Thursday 6 April

Term 2 - Wednesday 26 April to Friday 30 June

Term 3 - Monday 17 July to Friday 22 September

Term 4 - Monday 9 October to Friday 8 December

The following are Public Holidays during school term time:

- Monday 6 March
- Tuesday 25 April
- Monday 5 June.

Pupil Free Days 2023

Term One: Friday 3 March

Term Two: Monday 24 April, Thursday 18 & Friday 19 May

Term Three: Monday 21 August

About Our School

Goomalling has a population of approximately 550 and is located 130km northeast of Perth. Goomalling is in the central wheat belt and relies heavily on the surrounding farms for employment. The town has its own hospital that operates around the clock and has excellent sporting facilities with a swimming pool, netball, tennis courts, lawn bowls, golf course, gym and oval.

The principal, staff and school community of Sacred Heart Catholic School welcome each family to the school.

A Brief History

Sacred Heart Catholic School was founded in 1912 by the Presentation Sisters from Geraldton and was known as the Presentation Convent. In its early days, the school boasted a girls and boys boarding school. With the withdrawal of the Sisters in 1986, the proud tradition and success of the past continued with the service of a caring and dedicated staff under the direction of the Archbishop of Perth who, together with the other WA Bishops, has authorised the Catholic Education Commission to determine major policies.

The school celebrated its 110th birthday in 2022.

Vision Statement

Sacred Heart Catholic School aspires to be known as a community where all students have the opportunity to flourish in an environment that empowers them to be Christ like.

- **FLOURISH** - We aspire that Sacred Heart Catholic School students will be happy, balanced and strong students who will flourish across all domains of life.
- **ENVIRONMENT** - The potential of all will be realised in a positive and safe environment that recognises the God given gifts of each individual.
- **CHRIST LIKE** - The school environment will empower others to live a Christian life through the essence of Catholic faith and values.



Mission Statement & Motto

Sacred Heart is a unique Catholic rural community where everyone is nurtured, respected, and valued as God's children. We strive to develop each child's full potential by recognising their individual giftedness as part of God's creation.

The school motto is 'Witness the Truth'

Our Values

At Sacred Heart Catholic School:



SACRED HEART CATHOLIC SCHOOL VALUES

Honesty
Excellence
Acceptance
Respect
Truth

WARM (2021 - 2024 Strategic Plan)

A four year Strategic Plan has been developed for Sacred Heart Catholic School and the community is united around ensuring that our school continues to flourish. Central to this plan is the lantern of Nano Nagle which calls us all to be a light for one another at school as well as in the community. The strategic directions can be summarised using the illustration below:

At Sacred Heart we strive to:

Witness The Truth to one another and our community

Aspire to provide our children with the educational opportunities that nourish the whole person

Ensure we resource our school appropriately as a **R**ural community

eMpower the different members of this community to be the best they can be



We use the acronym of 'WARM' to map out our future direction

Nano Nagle and the Significance of the Lantern

Central to the school's current Strategic Plan is the acronym of WARM. Nano Nagle and being a light for the community is central to what we do while we look to Witness The Truth, be aspirational in our thinking, help our rural community to grow and empower those within it.



School Prayer

O Sacred Heart of Jesus, I place my trust in You.

Help us nurture, respect and be valued as children of your heart.

Help us reach our full potential and be recognised as individuals using our God given gifts.

O Sacred Heart of Jesus pray for us.

Amen

School Fees

The inability to pay school fees shall never be the reason for the non-enrolment or exclusion of any child from Sacred Heart. Although Catholic schools receive some government funding, school fees constitute an essential proportion of the school income. Confidential arrangements can be made with the Principal if there are financial difficulties. Families on Health Care Cards receive a substantial discount on fees and no child is turned away because their family cannot pay fees.

School Fees for 2023

	2023 Per Annum School Fees
1 st Child	\$773.00
2 nd Child	\$618.40
3 rd Child	\$463.80
Kindy	\$412.00
Amenities	\$86.00
Excursions	\$45.00
IT Levy	\$76.00
Building levy (PP to Yr 6 only)	\$155 per family

School Hours

Supervision commences	8:30am
Morning Block	8.45am to 10.45am
Recess	10.45am to 11.05am
Middle Block	11.05am to 12.45pm
Lunch	12.45pm to 1.25pm
Afternoon Block	1.30pm to 3.05pm
School Concludes	3.05pm

Teacher supervision begins at 8.30am and children should not arrive at school before then. Children are supervised after school until buses have collected the children. Any students not collected will be catered for until alternative arrangements are made.

School Uniform

The school uniform is compulsory for all students from Kindy to Year Six in some capacity. Our uniform is a reflection on our school. As such it should be worn with pride.

Winter Uniform (Terms 2 & 3)

Boys

Navy windcheater with crest
Light blue short sleeve button through shirt with crest
Grey school trousers
Black school shoes
Grey socks

Girls

Navy windcheater with crest
Light blue short sleeve button through shirt with crest
Navy blue winter skirt OR
Navy blue trousers
Black school shoes
Navy tights or short white socks

Summer Uniform (Terms 1 & 4)

Boys

Light blue short sleeve button through shirt with crest
Grey shorts
Sandals (blue) or black school shoes with short grey socks

Girls

School dress (with crest)
Sandals (blue) or black school shoes with short white socks

Sports Uniform

Children are to wear their sports uniform on Monday and Friday.

SHCS Sport shorts
Sky blue polo shirt with crest
Navy microfibre school tracksuit
White sports shoes with white socks

Little Possums

Three Year Old Kindy

Free dress. Little Possums 3YO Kindy T-shirt and school sports bottoms (Optional)

Four Year Old Kindy

Little Possums T-shirt. School sports shorts (Optional)

Pre-Primary

Little Possums T-shirt. School sports bottoms

Hats

Students are required to wear a wide brimmed hat. They are available from the office and the school has a 'No Hat, No Play' Policy.



All uniforms are available to purchase via the school uniform shop.

Uniform Information

All items brought to school should have your child's name clearly printed on them, including all clothing and their school bag.

Cleanliness and grooming standards are expected to be maintained. Hair should be neat and tidy, and if past the collar in length, it must be tied back with blue or white hair ties or ribbons. Please avoid haircuts with extremes in length between short and long. For example short sides with a long back. Children are not permitted to wear nail polish or make up.

Please visit the school website for further information on school uniform.

General Information

Absences

Student absences are recorded each day during the first morning session. Parents are required to contact the office, via email or a phone call to notify that their child will not be attending school. If no notification has been received through the office, parents will be sent an SMS to inform them that their child is not at school. All absences require a note, by law, to be sent into school for school records. Whilst an email is sufficient for a note, a telephone call needs to be followed up with a written note.

Allergy Aware

Sacred Heart School is an 'Allergy Aware' School. This means that we ask parents not to bring any nut related products onto the school site. While we cannot ensure that this is followed, we ask that all parents follow these instructions to ensure the safety of other children at school.

Aspire Extension Group

Sacred Heart Catholic School offers an extension group for children who require academic extension. This group is flexible and dynamic, always targeting the needs of the children.

Assemblies

Each Monday at 2:40pm, children will be involved in a Monday Afternoon Assembly which will be led by our Senior Class. This is to ensure children are informed of what is coming up for them in the week.

Friday Afternoon Merit Assemblies are scheduled throughout the term. At these assemblies, merit awards and the HEART Award are given out and general information shared with the community. Each class will host a Friday Afternoon Merit Assembly throughout the year.

If your child will be receiving an award during a Friday Afternoon Assembly, parents and carers will be contacted via SMS on the Wednesday evening beforehand.

Becoming Your Best Self (BEES)

Sacred Heart Catholic School is proud to offer the BEES Program which is open for children in Year Three to Year Six to help them recognise and explore their feelings and emotions, as well as give authentic experiences in social situations.

Behaviour Engagement

The foundation of engaging children in appropriate, positive behaviour at Sacred Heart is through the building and maintaining of quality relationships with the child and family.

Our staff aim to be positive with the children in their care and encourage positive behaviours. When children demonstrate behaviour that is not appropriate for school, staff will re direct the children to ensure the behaviour does not continue.

At Sacred Heart:

- We share our Catholic values in the way we relate to others.
- All children have the right to learn, work and play in a friendly, safe and helpful school.
- Each child is respected as an individual and is made to feel valued.
- By working together through a school wide approach to engaging children in positive behaviours, we can increase the probability that students will learn responsibility and respect from one another.

Children will be encouraged to develop empathy toward others. They will be asked to realise they have responsibilities, and they should be aware of their rights and the rights of others.

Birthdays

We celebrate each child's birthday at Sacred Heart and acknowledge them at Monday Morning Assembly. Parents may wish to send in a birthday cake or cupcakes for the class to share to help celebrate a birthday. However, parents are asked to be mindful of our healthy eating policy and avoid sending

in lollies with the cake. Parents are also asked to be mindful that we are an 'Allergy Aware' school.

Camp

To enhance and consolidate learning, children in our Senior Class attend a three-day camp each year. As per our school procedure this is part of the school curriculum, and it is an expectation that all students attend.

Code of Conduct

Each person who comes on to the school site at Sacred Heart signs an acknowledgement that they will abide by our school code of conduct. This code of conduct is a minimum standard for behaviour to ensure that everyone is safe and treated with respect. Parents and carers will be sent home an abridged copy of the code of conduct at the commencement of the year and will be asked to sign and return the acknowledgement form.

Children at Sacred Heart have developed a Student Code of Conduct to guide their interactions with one another during the school day.

Crunch and Sip

Sacred Heart School is a Crunch and Sip school. All children are required to bring in a piece of fruit or vegetable to eat in class during the morning session. The children are also required to have their drink bottle with them in class. We promote healthy eating at all times at school and lollies, chocolates and soft drinks are discouraged to ensure that children have healthy foods to help them with learning.

Curriculum

At Sacred Heart, learning is facilitated through a developmental approach that is underpinned by our school Vision for Learning and Early Years Charter. We provide a relevant, comprehensive and varied curriculum to suit all student needs, interests and abilities. Religious Education is our first Learning Area. Literacy and Numeracy are both taught as whole school blocks and reflect the WA Curriculum. Languages (Auslan), Science, Visual Arts, Music and Physical Education are all taught as specialist areas for all students from Pre-Primary to Year Six and in some cases Three Year Old Kindy to Year Six. Our school uses many whole school approaches to learning to ensure consistency and continuity of the teaching and learning program.

Communication

Communication between school and home is vital for the transfer of essential information about individual students and about general school issues. Parents wishing to see their class teachers can ask teachers for a suitable interview time or ring and make an appointment. Parents are encouraged to see class teachers whenever the need arises or simply to touch base with how their child is progressing.

Communication takes place in a number of ways including:

- Monday Reminder Email each Monday to help them organise themselves for the week.
- Text messaging is used in case of emergency or urgent information
- Emails which contain information
- Paper notes when signatures are required
- SeeSaw to share information about teaching and learning

Early Years Charter

At Sacred Heart our staff recognise that children in the early years of school (3YO Kindy to year Two) have unique learning needs to the rest of the student cohort. Our early years teaching and learning programs utilise the school's Early years Charter which can be found at <https://www.shcsgoom.wa.edu.au/earlylearning.html>

Facebook

Sacred Heart Catholic School has its own Facebook page with the hashtag #witnesshetruth. Please feel free to join us to stay updated with the latest information from school.

High School Education (Catholic Secondary Education in the Wheatbelt)

Sacred Heart Catholic School enjoys a positive and supportive relationship with St Joseph's School in Northam. Sacred Heart Catholic School is a feeder school to St Joseph's Northam meaning children who attend our school are guaranteed enrolment at St Joseph's in Northam in Year Seven, providing they submit an enrolment by the end of the Year Four. This relationship means that your child can remain at Sacred Heart until the end of Year Six before moving to St Joseph's to continue their secondary Catholic education.

Homework

Teachers will outline the School Homework Procedures at the Parent Information Evening which is held early in Term One. Parent support is needed to ensure homework is completed regularly and to communicate with teachers should there be any difficulty with set homework.

Library

The School Library is available to children each week to borrow books and for teachers to use for lessons. The children are all encouraged to borrow each week from the library and a cloth Library Bag is required for this purpose. Please look after the library books as they come home and report any damage or loss of books to the School Office.

Little Possums Early Learning Centre – Three Year Old Kindy

Sessions are held from 8.30am -11.30am on Tuesday and Thursday. This program is not funded by the government and must be paid for per child. Children must have turned three before they can attend.

Little Possums Early Learning Centre – Four Year Old Kindy

Session Times: Monday, Wednesday & Friday 8.30am to 3.05pm.

Children can be enrolled in the Four Year Old Kindy program if they turn four before 30 June that year.

Lunch Orders

Lunch orders are provided by the Silver Possums and orders can be made through the Spriggy Schools app. Lunch order days are Monday and Friday.

Medical Information

At any time that there are new allergic reactions or ailments parents are requested to contact the school in writing as soon as possible.

Any medication that needs to be administered to children during school hours must be done so by parents. Staff are only permitted to give medication when parents provide a signed form which clearly explains the administering process.

In no circumstance are children to carry medication with them to pass on to school staff. This must be done by parents and carers.

MiniLit and Reading Support

Sacred Heart School uses the Minilit Literacy Support Program for students who may be experiencing some difficulty with reaching the desired outcome for Reading. The Program is for children in Year One to Year Three.

Music

Music is an integral part of the school curriculum because it is considered to be part of the total education of children. The aim is to create an atmosphere where children can develop an appreciation and enjoyment through singing, movement, listening, instrumentation, and music appreciation. At an extra cost, students can access instrumental lessons privately – outside of school hours.

Parents and Friends' Association

The role of the P & F is to express the commitment of parents to the school. They become effectively involved by:

- Friendraising - Providing opportunities for parents to socialise with the school community.
- Maintaining the school environment and upgrading equipment and resources.
- Informing parents of current educational developments.
- Working closely with the teachers to achieve goals.

The P & F consists of a committee of volunteer parents and friends. A parent or carer of a child attending the school, or any person who supports the objectives of the association are admitted as a member. It offers a forum for collaboration between parents, teachers and the principal and it is designed to

give parents a voice on relevant issues that will benefit the education of their children.

Parent Volunteers

Parents are the first educators of their children. The school supports the family in this role. Together parents and staff will share the responsibility of teaching Catholic values. The school encourages parent volunteers to assist with class activities, to listen to reading or to help out in the library. Parent involvement in the school results in improved outcomes for their children. Parents are encouraged to come and see their class teacher if they would like to assist with class activities from time to time.

Parish Priest

The Parish Priest has an important role to play in the pastoral care program of the school. Teachers and the Parish Priest will work together in developing the Sacramental Program that will be of most benefit to the children concerned. The Parish Priest is Father Daniel Boyd and can be contacted on 9629 1147.

Pastoral Care

Sacred Heart places a strong emphasis on the pastoral care of children, parents, families and staff. Children are encouraged to see themselves as valued and respected members of their class and school community. A sense of caring concern and responsibility towards others is fostered in all children.

Religious Education and Sacraments

Sacred Heart Catholic School offers a Catholic education, teaching Catholic values and perspectives. Our Catholic faith is at the core of our school's existence. In accordance with Catholic Education W.A policy, all teachers gain Accreditation to Teach in a Catholic School and to teach Religious Education. Religious Education follows the Perth Archdiocese Religious Education Units of Work. This program is to promote understanding of Catholic beliefs and practices. Religious Education is taught with the same demands and rigour as other learning areas.

All classes are active in planning for school community Masses and Liturgies throughout the year. Masses and Liturgies will be regularly communicated to parents and parents and community members are encouraged to join us for these occasions.

The Religious Education program includes preparation for the Sacraments of Baptism (if required), Reconciliation, Eucharist and Confirmation.

Physical Education

All the children, from Four Year Old Kindy to Year Six will have PE on Friday. Sport uniforms will need to be worn on Monday and Friday. The students will be taught explicit PE skills to assist them with participation in a range of sport games. Children will participate in swimming lessons, swimming carnival, athletics carnivals, cross country, and a variety of sport clinics. Our long-term

goal with the teaching of PE and sport is to encourage children to participate in sport for life, as a healthy lifestyle choice.

Reporting to Parents

Semester One and Semester Two Reports are sent home to parents each year. Parents are provided with other formal opportunities to meet with Class and Specialist Teachers including child/parent/teacher meetings and learning journeys. Dates for these events can be found on the Term Planner sent home each term.

RULER (Social and Emotional Learning)

In 2023, staff at Sacred Heart will be learning about the RULER Approach to assist with identifying and helping regulate children's emotions. To ensure continuity between school and home, parents and carers will also be provided with opportunities for upskilling and gathering further information to use at home. More information will be provided to parents throughout the year.

School Advisory Council

The School Advisory Council plays an important role in the operation of the school's finances and the general management of the school's resources.

The functions of the School Advisory Council include:

- Planning for the present and future operation of the school.
- The management of finances associated with the school.
- Advising the Principal with school policy that has financial implications.

Members are elected to the Advisory Council at the AGM and membership is for a two-year period with renomination available for up to a six year period.

School Choir

The choir is available on a volunteer basis for all students from Year One to Year Six. Choir class will provide the children with an opportunity to learn more about the art and skill of singing and incorporate performance skills.

School Newsletter

Our fortnightly newsletter is an important means by which the school communicates with parents and students. Information and notices concerning school procedures, activities and coming events, as well as community items, are included within the newsletter. The school newsletter is emailed to parents every second Friday and posted onto the school website. Hard copies of the newsletter are available to those parents who request it.

School Rules

Sacred Heart has a core set of school rules with which all students are made aware of. The school rules outline the codes of behavioural expectations for all children at the school. The underlying principles behind our school rules are that every child should act with honour, loyalty and respect to themselves and others.



Our Playground Rules

1. We are gentle and kind.

2. We play together and share with others.

3. We always walk on hard surfaces.

4. We respect our school and environment.

5. We use equipment sensibly and safely.

6. We line up quickly and quietly.

7. We make good choices.

OUR GOLDEN RULE

We treat others the way we want
to be treated ourselves

School Website

Sacred Heart School maintains a comprehensive and up to date website. The school website has a wealth of information about the school. The website can be accessed at: www.shcsgoom.wa.edu.au

SeeSaw

The SeeSaw app is a phone application which children and staff use to keep parents and carers up to date with teaching and learning. The app is updated regularly to ensure parents and carers can celebrate the efforts of their children. If you need assistance in downloading the app, please contact the school.

Sign In/Out

If parents need to take their children out of class during the school day, or they are arriving late to school, they must sign them in/out. The iPad is located in the School Office.

Student Accident Insurance Cover

All students are covered by a comprehensive policy offered through Catholic Church Insurance. The policy provides 24 hour protection against everyday accidents.

Technology

Technology is integral to the teaching and learning programs offered at Sacred Heart. IT complements student learning and student engagement. IT is integrated through learning areas, where appropriate. We are very fortunate at Sacred Heart to provide our students with a one-to-one program utilising iPads to allow students the very best opportunities possible. We value a layered approach to the use of information technology to ensure students are exposed and confident with the use of a range of appropriate technologies necessary to equip them for 21st Century learning.

Term Overviews

Term Curriculum Overviews are sent home at the commencement of each term for each class. Parents and carers are asked to look at the overview to ensure you are informed about what your child is learning. Term Overviews are also uploaded to the school website.

Vision For Learning

The foundational document for teaching and learning at Sacred Heart is the school Vision for Learning. To view the Vision for Learning please visit <https://www.shcsgoom.wa.edu.au/vision4l.html>

***We wish all our families a happy
and successful year at Sacred Heart Catholic School in 2023.***

